

AKRON-SUMMIT COUNTY PUBLIC LIBRARY  
 BOARD OF TRUSTEES  
 REGULAR BOARD MEETING  
 FEBRUARY 27, 2020  
 LOLITA K. ADAIR BOARD ROOM - MAIN LIBRARY

President James Casey called the regular meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:05 pm in the Lolita K. Adair Board Room of Main Library. The following members of the Board answered the roll call: James Casey, Jill Darlington, Angela Neeley, William Rich, Bernard Rochford, and Ray Weber. John Frola was absent. Present from Library staff were Pam Hickson-Stevenson, Michelle Scarpitti, Andrea Cowgar, Carla Davis, Tim Hite, Stephanie Jolliff, Pat Manning, Ryan McCoy, Brett Neff, Lisa Percy, Pam Plumley, and Carl Roxbury.

Mr. Rich moved, seconded by Mr. Rochford, to adopt the agenda. The roll call vote followed: Mr. Casey, Mrs. Darlington, Ms. Neeley, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 20-16  
 AGENDA

Mr. Rich moved, seconded by Mr. Weber, to adopt the minutes of the January 25, 2020 meeting. Mr. Rich called attention to a needed change in the first paragraph under "Statistics." The roll call vote followed: Mr. Casey, Ms. Neeley, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. Mrs. Darlington abstained. The motion carried. 20-17  
 JANUARY 25  
 SPECIAL  
 MEETING  
 MINUTES

Mr. Weber moved, seconded by Mr. Rich, to adopt the minutes of the January 30, 2020 organizational meeting. The roll call vote followed: Mr. Casey, Mrs. Darlington, Ms. Neeley, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 20-18  
 JANUARY 30  
 ORGANIZA-  
 TIONAL MEETING  
 MINUTES

Mr. Rich moved, seconded by Mr. Weber, to adopt the minutes of the January 30, 2020 regular meeting. The roll call vote followed: Mr. Casey, Mrs. Darlington, Ms. Neeley, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 20-19  
 JANUARY 30  
 REGULAR  
 MEETING  
 MINUTES

Mr. Casey did not share any remarks. PRESIDENT'S  
 REMARKS

Michelle Scarpitti, Fiscal Officer, presented the executive summary and financial report for January 2020. The Library's main revenue in January was the PLF distribution. Advances on the Real Estate Tax Levy begin in February. Blanket orders for the year are opened in January, nothing else to report at this time. 20-20  
 JANUARY  
 FINANCIALS

Mr. Rich moved, seconded by Ms. Neeley, to adopt the financial report for January 2020. The roll call vote followed: Mr. Casey, Mrs. Darlington, Ms. Neeley, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried.

Ms. Scarpitti presented the donor/gift list for January. The Library received \$866 in monetary donations, which came through United Way of Summit County from an individual donor who designated a \$1,000 gift for the Library. There were approximately two pages of material donations.

Mr. Rochford moved, seconded by Mr. Weber, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Mr. Casey, Mrs. Darlington, Ms. Neeley, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried.

20-21  
 JANUARY  
 DONOR LIST

Ms. Scarpitti presented the investment report for January 2020. She stated that the total interest earned was \$8,466.122, with 80% of that going to the General Fund.

[The investment reports are appended to the minutes.]

Lisa Peercy, Human Resources Director, presented the personnel report for February 2020. There were no changes since it was mailed to the board.

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY  
 Personnel Report –February, 2020**

**RESIGNATIONS:**

<u>Employee</u>	<u>Classification</u> <u>Agency</u>	<u>Date</u>
Bunch, Steve	Security Officer PT Security	02/07/2020
Collier, Keagan	Student Assistant Youth Services	02/15/2020
Thammachack, Razeen	Student Assistant Kenmore	02/22/2020

**SELECTIONS:**

<u>Employee</u>	<u>Classification</u> <u>Agency</u>	<u>Date</u>
Benson, Grace	Student Assistant Culture & AV	02/17/2020
Collins, Nakiyah	Student Assistant Firestone Park	02/03/2020
Freeman, Chloe	Student Assistant Kenmore	02/17/2020
Karson, Emily	Student Assistant Kenmore	02/17/2020
McCullough, Arlissa	Student Assistant Kenmore	02/17/2020

**TRANSFER (Director-Initiated):**

<u>Employee</u>	<u>Classification</u> <u>Agency</u>	<u>Date</u>
Brown, Brandon	Public Service Assistant II Electronic Services Security Officer Security	02/17/2020

**PROMOTION:**

<u>Employee</u>	<u>Classification</u> <u>Agency</u>	<u>Date</u>
Meehan, Dawn	Technical Trainer Electronic Services (11/7 \$22.27)	
	Division Manager Electronic Services (15/1 \$28.63)	02/17/2020

**CHANGE OF CLASSIFICATION (STATUS):**

<u>Employee</u>	<u>Classification</u> <u>Agency</u>	<u>Date</u>
Johnston, James	Security Officer Security FMLA (unpaid)	02/03/2020

**NUMBER OF STAFF MEMBERS**

	<u>06.16.09</u>	<u>06.09.10</u>	<u>02.13.18</u>	<u>02.20.19</u>	<u>02.17.20</u>
Full-Time Staff:	291	270	268	272	268
Part-time/Job-Share Staff:	68	54	45	48	44
Student Assistants:	86	73	73	75	80
Total number of Staff:	445	397	389	395	392
Full-Time Equivalents	339	307	300	306	302

**NOTE:** These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Mr. Rich moved, seconded by Ms. Neeley, to adopt the Personnel Report. 20-22  
The roll call vote followed: Mr. Casey, Mrs. Darlington, Ms. Neeley, Mr. Rich, PERSONNEL  
Mr. Rochford, and Mr. Weber all voted aye. The motion carried. REPORT

Ms. Hickson-Stevenson stated that the Green Branch parking lot project is EXECUTIVE  
ready to be closed in the financial books. The consulting engineer and the DIRECTOR'S  
contractor reached an agreement in the change orders that was only \$438 more REPORT  
than the Board had approved when the bid was accepted.

Mr. Rich moved, and Mr. Rochford seconded, the approval of payment of 20-23  
overage of \$438 for the change order of the Green Branch parking lot. The roll call GREEN PARKING  
vote followed: Mr. Casey, Mrs. Darlington, Ms. Neeley, Mr. Rich, Mr. Rochford, LOT CHANGE  
and Mr. Weber all voted aye. The motion carried. The board also thanked Carl ORDER FOR  
Roxbury for his work on this project. OVERAGE

Ms. Hickson-Stevenson shared that she had returned from the Knight KNIGHT  
Conference the day before the Board meeting. She reported it is always great to be CONFERENCE  
together with leaders in the library community to share and hear the thoughts of IN MIAMI  
both librarians and the Knight Foundation leaders. The group was very lucky to  
hear the former Executive Director of the Kansas City Library, Crosby Kemper,

who is now director of the Institute of Museum and Library Services (IMLS). He told them that on his fourth day on the job in DC he learned the administration had proposed in the budget to completely wipe out IMLS. The President and CEO of the Knight Foundation, Alberto Ibarguen, spoke to the audience, as did John Bracken, the executive director of the Digital Public Library of America. All of the libraries represented have one foot in the print world and one in the digital world.

Participants agreed that libraries can be part of capturing local history and knowledge, which Ms. Hickson-Stevenson stated has been done very well in the Library system from work with historical societies in Tallmadge, Ellet and Bath to the fabulous Special Collections Division at Main Library. The Library plays an important role that few others can in capturing, preserving, and sharing local history. She noted that the Library can engage communities through memory.

Conference attendees also discussed the need for public libraries to gather more data on how people are using public libraries, while at the same time balancing data gathering with the Library's values of trust and privacy.

Mr. Casey stated there were no requests for public participation.

PUBLIC  
PARTICIPATION

Mr. Casey congratulated Carla Davis on being selected as President of the Akron Press Club.

FOR THE GOOD OF  
THE ORDER

There was no new business.

NEW BUSINESS

Ms. Davis and Mr. Hite gave an update to the board on the status of rebranding, which was part of the marketing plan called for in the Library's strategic plan. She reported that the Marketing & Communications (M&C) team had been working with Triad and wanted to share the Library's new look.

REBRANDING

She first shared that the Library's the primary logo was not changed per Ms. Hickson-Stevenson's request. M&C staff will use Proxima Nova Font under license. She also explained that the words Create, Connect, Explore, Learn will be on a number of items, including library cards.

There being no further business, Mr. Casey adjourned the regular meeting at 5:01 pm.

ADJOURNMENT

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary