Vice-President Lolita Adair called the meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:08 pm at the Northwest Akron Branch Library. The following members of the Board answered the roll call: Lolita Adair, James D. Casey, Jill Darlington, John Frola, Jr., William D. Rich, and Bernie Rochford. Ray Weber was absent. Present from Library staff were David Jennings, Michelle Scarpitti, Tricia Bohanon, Carrie Burrier, Andrea Cowgar, Carla Davis, Nona Ethington, Ann Hutchison, Stephanie Jolliff, Vickie King, Patty Marsh, Lisa Peercy, Val Sherman, and Barb White. Also present was Mary Ann Jopperi, League of Women Voters.

Mr. Rochford moved, seconded by Mr. Frola, to adopt the agenda for the meeting of June 29, 2017. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Frola, Mr. Rich, Mr. Rochford, all voted aye. The motion carried.

Mr. Casey moved, seconded by Mr. Frola, to adopt the minutes of the May 25, 2017 meeting. Mrs. Adair asked for discussion, hearing none, the roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Frola, Mr. Rich, Mr. Rochford, all voted aye. The motion carried.

Mrs. Adair stated that in the absence of Mr. Weber, she would like to thank the Northwest Akron Library for hosting the Board Meeting this month. Mr. Jennings introduced Tricia Bohanon, Branch Manager.

Michelle Scarpitti, Fiscal Officer, presented the Executive Summary and the financial reports for May 2017.

Ms. Scarpitti highlighted the donation of $10,000 from Kenneth Siloac for indoor and outdoor furniture for the Maple Valley Branch.

Mr. Rich moved, seconded by Mr. Frola, approval of the May financial report. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Frola, Mr. Rich, Mr. Rochford, all voted aye. The motion carried.

Ms. Scarpitti requested approval for two budget adjustments. Within the general fund move $291 from line item #1650/Worker’s Comp, to line item #1990/Employee Assistance Program.

After discussion, Mr. Rochford moved, seconded by Mr. Rich to approve the adjustment to the general fund. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Frola, Mr. Rich, Mr. Rochford, all voted aye. The motion carried.

Ms. Scarpitti requested approval for an Adjustment to Appropriations, to increase Appropriations to Line item #5510 in the amount of $10,000 for the new Ken Siloac Fund #203, created to track activity received to purchase indoor and outdoor furniture at Maple Valley Branch.
Mr. Casey moved, seconded by Mr. Rochford approval of the increase in Appropriations for line item #5510 in the amount of $10,000 from the Ken Siloac Fund for furnishings. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Frola, Mr. Rich, Mr. Rochford, all voted aye. The motion carried.

Ms. Scarpitti presented the donor/gift list. There were four pages of material donations and $19,235 in monetary donations. The list also showed acknowledgment of in-kind donations to particular branches.

Mr. Rich moved, seconded by Mrs. Darlington, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Frola, Mr. Rich, Mr. Rochford, all voted aye. The motion carried.

Ms. Scarpitti presented the investment reports for May 2017.

Ms. Scarpitti presented the 2018 Alternative Tax Budget.

Mr. Rochford moved, seconded by Mr. Casey approval of the Alternative Tax Budget as presented by Ms. Scarpitti. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Frola, Mr. Rich, Mr. Rochford, all voted aye. The motion carried.

Ms. Scarpitti presented a Resolution to approve authorized parties to execute a Card Agreement with The Huntington National Bank.

Mr. Rochford moved, seconded by Mr. Frola approval of the Resolution presented. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Frola, Mr. Rich, Mr. Rochford, all voted aye. The motion carried.

Lisa Peercy, Human Resources Director, presented the Personnel Report for June 2017. She stated there were no changes to the report since its mailing.

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
Personnel Report – June 2017

RESIGNATIONS:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Classification</th>
<th>Date</th>
<th>Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hindi, Noor</td>
<td>Public Service Assistant II</td>
<td>06.21.17</td>
<td>Kenmore</td>
</tr>
<tr>
<td>Rosenberger, Sarah</td>
<td>Assistant Youth Services Coordinator</td>
<td>07.14.17</td>
<td>Youth Services Office</td>
</tr>
<tr>
<td>Thein, Kelsie</td>
<td>Student Assistant</td>
<td>05.11.17</td>
<td>Kenmore</td>
</tr>
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</table>

SELECTIONS:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Classification</th>
<th>Date</th>
<th>Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benson, Christopher</td>
<td>Student Assistant</td>
<td>05.30.17</td>
<td>Fairlawn-Bath</td>
</tr>
<tr>
<td>Congrove, Willard</td>
<td>APD Officer</td>
<td>05.15.17</td>
<td>Akron Police Department</td>
</tr>
</tbody>
</table>
Eckman, Cheryl  Accounting Assistant  06.29.17  Business Office
Raabe, Natalie  Librarian Cataloger  06.12.17  Technical Services
Wasio, Lyndsey  Librarian  06.13.17  Science & Technology

CHANGE OF STATUS: (Promotion)

<table>
<thead>
<tr>
<th>Employee</th>
<th>Classification</th>
<th>Date</th>
<th>Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elfrink, Amber</td>
<td>Public Service Assistant II (7/4 $14.27/hr)</td>
<td>06.26.17</td>
<td>Firestone Park</td>
</tr>
<tr>
<td></td>
<td>Adult Services Librarian (11/1 $19.76/hr)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Redman, Hilary</td>
<td>Public Service Assistant II (7/3 $14.06/hr)</td>
<td>06.26.17</td>
<td>Business &amp; Government</td>
</tr>
<tr>
<td></td>
<td>Intermediate/Young Adult Librarian (11/1 $19.76/hr)</td>
<td></td>
<td>North Hill</td>
</tr>
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</table>

NUMBER OF STAFF MEMBERS

<table>
<thead>
<tr>
<th></th>
<th>06.19.14</th>
<th>06.17.15</th>
<th>06.17.16</th>
<th>06.20.17</th>
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<tbody>
<tr>
<td>Full-Time Staff:</td>
<td>254</td>
<td>245</td>
<td>258</td>
<td>260</td>
</tr>
<tr>
<td>Part-Time/Job-Share Staff:</td>
<td>46</td>
<td>46</td>
<td>53</td>
<td>52</td>
</tr>
<tr>
<td>Student Assistants:</td>
<td>78</td>
<td>80</td>
<td>80</td>
<td>77</td>
</tr>
<tr>
<td>Total number of Staff:</td>
<td>378</td>
<td>371</td>
<td>391</td>
<td>389</td>
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<tr>
<td>Full-Time Equivalents</td>
<td>289</td>
<td>282</td>
<td>297</td>
<td>298</td>
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</tbody>
</table>

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Mr. Rich moved, seconded by Mr. Casey, adoption of the Personnel Report. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Frola, Mr. Rich, Mr. Rochford, all voted aye. The motion carried.

Mr. Jennings introduced Mary Ann Jopperi, from the League of Women Voters, who was present for the June meeting. Ms. Jopperi reported that the members like to go out to observe public meetings, just to confirm the fact that they are involved and care about what is going on. She also said that she appreciated the Board allowing her to attend.

Mr. Jennings introduced Ann Hutchison who demonstrated how the Library’s mobile app has recently been improved. He stated it is clearly one of the most significant technology/service enhancements the Library has made in the past decade.

Mr. Jennings reported that part of the Library’s current challenge is to continue to offer compelling in-person experience while delivering most of the services and resources to where most Americans now live – on their phones or mobile devices. With the latest additions and improvements to the mobile app, the Library can now say that it is truly bringing the Library to customers in ways that were unimaginable even 15 years ago.

17-56 PERSONNEL REPORT

17-56 DIRECTOR’S REPORT

17-56 MOBILE APP DEMO
Mr. Jennings reported the app has now been downloaded by over 33,000 customers, evenly split between Apple and Android users. Somewhat ironically, the predominant uses of the app are focused on the traditional Library function of borrowing materials, with 97% of the activity relating to the My Account feature (50%) or Catalog Search (47%). During the last year My Account has been accessed over 1.7 million times, while Catalog Search has been used over 1.6 million times. This means that the app is being used to search the catalog or check on a Library card account over 9,000 times each day, whether the Library is open or not.

Mr. Jennings believes that as the app improves and incorporates more features, more of the Library’s customers will use the app, and the percent of activity that is non-collection related will increase.

The following are some of the recent improvements and enhancements to the mobile app:

Streamlined access to logins and My Account
Pay Fines – now can pay fines via the app
Enhanced Catalog Search and cleaner display
Online Learning – now includes Lynda.com, Mango foreign languages, and Tutor.com
Barcode Wallet for storing Library card barcodes on your phone
ASCPL YouTube Channel now included under Social Media

Coming soon:

Collection Promotion ability, and other promotion capacity
Ability to save login information
Updated appearance
Online Learning will include Learning Express Library (practice tests) and BrainHQ (brain training exercises)

Often overlooked features:

Locations & Hours section displays in proximity order according to user’s actual location
Locations & Hours section allows for direct calling and provides maps and directions

If a patron finds a book or item of interest at a store or online, BookLook enables you to see if the Library owns it and then place a hold.
Mr. Jennings said that as the dust clears from the 2018-2019 biennium budget process in Columbus, it appears that Ohio library funding will be set at 1.68% of the undedicated General Revenue Fund (GRF) for the next two state fiscal years. For the last biennium (July, 2015 – June, 2017) the Public Library Fund (PLF) had received 1.7% of the GRF.

Mr. Jennings added that permanent law sets the PLF at 1.66%, so the new percentage essentially splits the difference between what the Library has been receiving and the permanent law number. Unfortunately, what is arguably a small reduction compounds the reduction in the PLF the Library has seen over the past nine months; loss of state revenue has resulted in reduced allocation to the PLF.

The Library has been cautious in budgeting the PLF revenue in 2017, using a number that was significantly lower than state estimates because revenue was already declining in the second half of 2016. This further reduction will likely mean that the 2017 Year end PLF revenue will be several hundred thousand dollars below the budgeted estimate.

Mr. Jennings added that of the increased property tax levy revenue since 2016, the Library’s ability to deal with this PLF reduction is dramatically stronger than the period from 2008-2015. Additionally, the Library appears to be running slightly ahead in some other revenue line items so far in 2017. So, this most recent reduction will not affect operations in any way, but instead may have a more cumulative effect over the next five to ten years if state funding continues in this fashion.

The Board then discussed a recent article in the Akron Beacon Journal by columnist Bob Dyer concerning a reader’s perception that the Library was failing to provide computer access and building cooling. The discussion included questions about some of the details in the article, and the Library responses to those questions. No action was taken from the discussion.

Having completed the agenda, Mrs. Adair adjourned the meeting at 5:40 pm.

__________________________
President

__________________________
Secretary