

AKRON-SUMMIT COUNTY PUBLIC LIBRARY  
 BOARD OF TRUSTEES  
 REGULAR BOARD MEETING  
 MARCH 26, 2026

President John Frola called the regular meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:33 p.m. in the Lolita K. Adair Board Room of the Main Library. The following members of the Board answered the roll call: John Frola, T.K. Griffith, Angela Neeley, William Rich, Bernie Rochford, and Ray Weber. Joseph Ferrise was absent. Present from Library staff were Michelle Alleman, Michelle Scarpitti, Mike Bianchi, Kaitlin Booth, Andrew Clarke, Andrea Cowgar, Tonya Gardella, Pat Manning, Ryan McCoy, KT Mockensturm, Heather Otto, Andrew Rockey, Sara Schwendeman, Dana Setting, and Melissa Walker.

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| <p>Mr. Rich moved, seconded by Mr. Weber, to adopt the agenda as distributed. The motion was adopted without dissent.</p>   | <p>26-36<br/>AGENDA</p>  |
| <p>Mr. Rich moved, seconded by Mr. Griffith, to adopt the minutes of the February 26, 2026 regular meeting. The motion was adopted without dissent.</p>   | <p>26-37<br/>FEBRUARY REGULAR<br/>MINUTES</p>                  |
| <p>Mr. Frola stated it is an exciting time for the Library staff and Board Trustees. The Library is embarking on something special for the community, and he thanked the Library staff for their hard work.</p>   | <p>PRESIDENT'S<br/>REMARKS</p>                                 |
| <p>Michelle Scarpitti, Fiscal Officer, introduced representatives from the Redtree Investment Group who presented an overview of the company and how investment of public funds works.</p>  | <p>REDTREE<br/>INVESTMENT GROUP</p>                            |
| <p>Ms. Scarpitti presented the executive summary and financial report for February 2026. Main revenue in February was the Public Library Fund distribution. Advances from the first half Real Estate Settlement were also received. Expenditures included various repairs, subscription renewals, and special assessment payments. Financials related to capital progress were distributed.</p> | <p>FEBRUARY 2026<br/>FINANCIAL REPORT</p>                      |
| <p>Mr. Griffith moved, seconded by Mr. Rochford, to adopt the financial report for February 2026. The motion was adopted without dissent.</p>   | <p>26-38<br/>ADOPTION OF<br/>FEBRUARY<br/>FINANCIAL REPORT</p> |
| <p>Ms. Scarpitti presented the donor gift list. The Library received \$18,000 in monetary donations since the last meeting as well as a few other donations.</p>  | <p>DONOR GIFT LIST</p>   |
| <p>Mr. Rich moved, seconded by Mr. Griffith, the acceptance of the donations and gifts with great appreciation. The motion was adopted without dissent.</p>   | <p>26-39<br/>ACCEPTANCE OF<br/>DONATIONS &amp; GIFTS</p>       |
| <p>Ms. Scarpitti presented the investment report for February 2026. The Library received \$25,796.56 of interest with approximately 58% credited to the general fund. Some funds were moved from Star Ohio account to the main account.</p>   | <p>FEBRUARY 2026<br/>INVESTMENT REPORT</p>                     |

[The investment reports are appended to the minutes.]

Ms. Otto presented the Personnel Report and stated there were no changes to the report since distribution. Ms. Otto highlighted retirements of three employees, all with over 30 years of service: Vickie Black, Monique Mason, and Jacqueline Parks. PERSONNEL REPORT

26-40

Mr. Rich moved, seconded by Ms. Neeley, to adopt the personnel report. The motion was adopted without dissent. PERSONNEL REPORT

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY**  
**Personnel Report – March 2026**

**SELECTIONS:**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Rodgers, Shanon	Public Service Assistant II (FT)	03/09/2026	Northwest Akron
Urban, Courtnie	Casual Shelver	02/23/2026	BG&S

**CHANGE OF CLASSIFICATION (STATUS)/TRANSFER:**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Barratt-McCartney, Victor	Public Service Assistant II Substitute Public Service Assistant	03/16/2026	Odom Blvd. PSO
Hutchison, Brandie	Early Childhood Librarian Intermediate/Teen Librarian	03/16/2026	Green Green

**PROMOTION:**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Macaluso, Maria	Casual Shelver Public Service Assistant II (PT)	03/09/2026	Nordonia Hills Nordonia Hills
Rockey, Andrew	Facilities Project Specialist Facilities Services Director	03/09/2026	Facility Services Facility Services

**RETIREMENT:**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Black, Vickie	Shipping & Receiving Assistant	04/30/2026	Circulation

*Vickie Black's Employment History:*

- Shelver – Ayres (07/22/1996 – 09/14/1997)
- Library Clerk – Main Circulation (09/15/1997 – 12/06/1998)
- Public Service Assistant I – Main Circulation (12/07/1998 – 01/19/2022)
- Shipping & Receiving Assistant – Main Circulation (01/20/2022 – 04/30/2026)

**RETIREMENT:**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Mason, Monique	Division Manager	04/30/2026	BG&S

*Monique Mason’s Employment History:*

- Librarian II – Audio-Visual Services (08/13/1990 – 03/20/1994)
- Librarian II – Business, Labor & Government (03/21/1994 – 03/15/1998)
- Librarian – Business, Labor & Government (03/16/1998 – 01/08/2006)
- Librarian – Nordon Hills (01/09/2006 – 08/03/2008)
- Librarian – Science & Technology (08/04/2008 – 09/23/2012)
- Division Manager – Business, Government & Science (09/24/2012 – 04/30/2026)

Parks, Jacqueline	Technical Services Assistant	03/02/2026	Coll. Development
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*Jacqueline Parks’ Employment History:*

- Clerk-Typist I – Language, Literature & History (09/07/1989 – 06/03/2001)
- Clerical Assistant – Magazines & Newspapers (06/04/2001 – 07/18/2021)
- Technical Services Assistant – Magazines & Newspapers (07/19/2021 – 09/07/2025)
- Technical Services Assistant – Collection Development (09/08/2025 – 03/02/2026)

**NUMBER OF EMPLOYEES**

	<b><u>06.16.09</u></b>	<b><u>06.09.10</u></b>	<b><u>03.18.19</u></b>	<b><u>03.20.20</u></b>	<b><u>03.15.21</u></b>	<b><u>03.15.22</u></b>	<b><u>03.22.23</u></b>	<b><u>03.20.24</u></b>	<b><u>03.17.25</u></b>	<b><u>03.16.26</u></b>
Full-Time Staff:	291	270	273	267	253	250	255	258	254	248
80 Hrs. Exempt	--	--	--	--	43	40	43	42	43	41
75 Hrs. Non-Exempt	--	--	--	--	210	210	212	216	211	207
Part-time/Job-Share:	68	54	50	45	37	47	43	43	38	38
Shelvers (Casual):	86	73	73	79	51	46	56	58	56	50
Total number of Staff:	445	397	396	391	341	343	354	359	348	336
Full-Time Equivalents:	339	307	308	302	277	278	284	287	280	274

**NOTES:**

- These numbers cannot be compared from month to month since the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately before or after the date the personnel action is effective.
- Previously, the Library employed Student Assistant who had to be full- or part-time students and who worked between 8 to 20 hours per week performing shelving duties and other limited tasks. “Shelvers (Casual)” is a designation approved at the August 2023 Board of Trustees meeting. This role performs the same duties and works the same hours as Student Assistants, but it eliminates the requirement that the person be a student. Counts from before the September 2023 Personnel Report reflect those in the Student Assistant position, and counts from September 2023 and thereafter reflect those in the Shelver (Casual) position.

Michelle Alleman, Executive Director, provided capital projects updates. EXECUTIVE  
 The Tallmadge Branch Library officially closed to the public on March 14, 2026. DIRECTOR’S  
 Ms. Alleman thanked all the Branch staff as well as the IT, Facilities, and REPORT  
 Collection Development departments, all of which assisted in preparing for  
 branch closure. A bookmobile is still being repaired but will be placed on a  
 schedule for the branches in the first design phase. The system-wide and phase 1  
 branches design has begun in earnest. Ms. Alleman also provided an estimated

schedule for both roof replacements and Townhalls for customers, Friends groups, and community stakeholders to attend.

Related to SearchOhio, the Library is in progress installing the system needed to resume SearchOhio services, looking at a possible mid-May return. SEARCHOHIO

Ohio Library Council completed a survey showing the large support Ohioans have for their libraries. The Library's Marketing & Communications department is working on a press release and handouts related to this survey. OLC SURVEY

Ms. Alleman read the reports of the Buildings and Grounds Committee on behalf of Mr. Weber. FIRST REPORT OF THE BUILDINGS & GROUNDS COMMITTEE

*On Monday, March 16, 2026, the Buildings & Grounds Committee of the Akron-Summit County Public Library met in the Lolita K. Adair Boardroom at Main Library. Committee Chair Ray Weber called the meeting to order at 5:00 p.m. In attendance were Buildings & Grounds Committee members John Frola and Bernie Rochford. Library staff members Michelle Alleman, Andrew Rockey, and Michelle Scarpitti also attended.*

*Mr. Rochford moved, seconded by Mr. Frola, to adopt the agenda as distributed. The motion was adopted without dissent.*

*Mr. Weber began discussion regarding construction legal counsel. At the previous Building & Grounds Committee Meeting and the Regular Board Meeting, several trustees expressed concerns about the Library's current construction legal counsel following the need to reject roof bids and rebid the projects. Ms. Alleman reported the Library has utilized the firm for both real estate and bond counsel services and confirmed the Library will continue working with the firm on bond counsel matters. In response to trustees' requests to explore new or additional legal counsel, Ms. Alleman informed the Committee that the Library will transition its construction legal counsel to a firm with a team specializing in Library Construction Law.*

*Related to the status of the roofing bids, Mr. Rockey reported four firms attended the mandatory pre-bid meeting and are expected to submit bids.*

*Capital improvements updates will be included in the Executive Director's Report to keep trustees informed of project milestones. Ms. Scarpitti will collaborate with Mr. Rockey to also provide financial updates related to the capital improvements.*

*Having reached the end of the agenda, Mr. Weber adjourned the meeting at 5:42 p.m.*

*On Thursday, March 26, 2026, the Buildings & Grounds Committee of the Akron-Summit County Public Library met in the Lolita Adair Boardroom at Main Library. Committee Chair Ray Weber called the meeting to order at 3:00* SECOND REPORT OF THE BUILDINGS & GROUNDS

*pm. In attendance were Buildings & Grounds Committee members John Frola, TK Griffith, and Bernie Rochford. Library Trustee Bill Rich also attended. Present from the Library staff was Michelle Alleman, Andrew Rockey, Michelle Scarpitti and Sara Schwendeman.*

COMMITTEE

*Mr. Frola moved, seconded by Mr. Rochford, to adopt the agenda as distributed. The motion was adopted without dissent.*

*Mr. Rockey presented the change order for the Richfield Branch Library HVAC project which involves removing the existing HVAC electrical panel and replacing it with a standard panel without an integrated contactor. This aligns with best practices and reduces risk of future equipment failure. The net change is an additional \$5,520 which represents approximately 1.66% of the overall project cost of \$332,000.*

*Mr. Rochford moved, seconded by Mr. Frola, to approve the change order. The motion passed without dissent and now comes as a recommendation to the Board.*

26-41  
CHANGE ORDER  
RICHFIELD HVAC  
PROJECT

The motion to approve the change order for the Richfield Branch Library HVAC project was adopted without dissent.

*Next, Mr. Rockey presented two design contract amendments with Bostwick Design Partnership. The first is an amendment to add design services for the Main Library renovation. The contract, in the amount of \$4,011,640, is based on the hours it will take to complete the project. Additionally, allowable reimbursables are increased by up to \$25,000. The second amendment is to add design services for the Springfield-Lakemore Branch Library renovation. The contract in the amount of \$600,335 is based on the hours it will take to complete the project. Additionally, allowable reimbursables are increased by up to \$5,000. Library Administration confirmed more resolutions will come as the Library goes through the design phases. Questions were addressed regarding the design services.*

*Mr. Rochford moved, seconded by Mr. Frola, to approve the Resolution Authorizing Amendment Nos. 2 and 3 to the Architect Agreement for Basic Services and Supplemental Services for the Main Library and Springfield-Lakemore Portions of the System-Wide Facility Renovation and Improvement Project. The motion passed without dissent and now comes as a recommendation to the Board.*

26-42  
RESOLUTION FOR  
AMENDED  
BOSTWICK DESIGN  
PARTNERSHIP  
CONTRACT

A roll call vote was held, which resulted in a unanimous decision as follows: Mr. Frola – Yes; Mr. Griffith – Yes; Ms. Neeley – Yes; Mr. Rich – Yes; Mr. Rochford – Yes; Mr. Weber – Yes.

*Library Administration is requesting approval of the Resolution Awarding Contracts for Tallmadge Library Roof Replacement, Ellet Library Roof Replacement, and Nordon Hills Roof Replacement projects. For the Ellet*

*Branch Roof Replacement, the lowest responsible bid that was responsive was N.F. Mansuetto & Sons, Inc. with a bid of \$1,324,450. Mr. Rockey is recommending an additional 10% contingency of \$132,445 for this contract. For the Tallmadge Branch Roof Replacement, the lowest responsible bid that was responsive was N.F. Mansuetto & Sons, Inc. with a bid of \$1,786,575. Mr. Rockey is recommending an additional 10% contingency of \$178,658. For the Nordonia Hills Branch Roof Replacement, the lowest responsible bid that was responsive was N.F. Mansuetto & Sons, Inc. with a bid of \$1,379,825 which includes the alternate bid. Mr. Rockey is recommending an additional 10% contingency of \$137,982.*

*Mr. Rochford moved, seconded by Mr. Griffith, to adopt the Resolution Awarding Contracts for Tallmadge Library Roof Replacement, Ellet Library Roof Replacement, and Nordonia Hills Roof Replacement projects as presented as well as the 10% contingency for each project. The motion passed without dissent and now comes as a recommendation to the Board.*

A roll call vote was held, which resulted in a unanimous decision as follows: Mr. Frola – Yes; Mr. Griffith – Yes; Ms. Neeley – Yes; Mr. Rich – Yes; Mr. Rochford – Yes; Mr. Weber – Yes.

*Ms. Alleman then asked the Committee to adopt the Resolution Authorizing the Library to issue an RFQ for Design Professional for the Ellet Branch, Tallmadge Branch, and Nordonia Hills Branch roof replacement projects.*

*Mr. Rochford moved, seconded by Mr. Frola, to adopt the Resolution Authorizing Design Professional Procurement for the Tallmadge, Ellet, and Nordonia Hills Branch Library Roof Replacement Projects. The motion passed without dissent and now comes as a recommendation to the Board.*

A roll call vote was held, which resulted in a unanimous decision as follows: Mr. Frola – Yes; Mr. Griffith – Yes; Ms. Neeley – Yes; Mr. Rich – Yes; Mr. Rochford – Yes; Mr. Weber – Yes.

*Mr. Rockey asked the Committee to adopt the Resolution Approving Evaluation Committee, Selection Coordinator, and Authorizing CMR Procurement for Springfield-Lakemore and potentially Goodyear, Mogadore, and Portage Lakes Branch Libraries. The Evaluation Committee is Michelle Alleman, Michelle Scarpitti, and Andrew Rockey. Mr. Frola is listed as the advisor as part of the Evaluation Committee.*

*Mr. Rochford moved, seconded by Mr. Frola, to adopt the Resolution Approving Evaluation Committee, Selection Coordinator, and Authorizing CMR Procurement for Springfield-Lakemore and potentially Goodyear, Mogadore, and Portage Lakes Branch Libraries. The motion passed without dissent and now comes as a recommendation to the Board.*

26-43  
RESOLUTION  
AWARDING  
CONTRACTS FOR  
TALLMADGE,  
ELLET, NORDONIA  
HILLS ROOF  
REPLACEMENT  
PROJECTS

26-44  
RESOLUTION  
AUTHORIZING  
DESIGN  
PROFESSIONAL  
PROCUREMENT  
FOR ROOF  
REPLACEMENT  
PROJECTS

A roll call vote was held, which resulted in a unanimous decision as follows: Mr. Frola – Yes; Mr. Griffith – Yes; Ms. Neeley – Yes; Mr. Rich – Yes; Mr. Rochford – Yes; Mr. Weber – Yes.

26-45  
RESOLUTION  
APPROVING  
EVALUATION  
COMMITTEE AND  
AUTHORIZING CMR  
PROCUREMENT

*Ms. Alleman announced in order to move forward with the roof projects, a Special Board meeting may be needed.*

*Having reached the end of the agenda, Mr. Weber adjourned the meeting at 3:29 p.m.*

*Michelle Alleman, Executive Director*

Ms. Neeley provided highlights the report of the Finance Committee.

REPORT OF THE  
FINANCE  
COMMITTEE

*On Monday, March 23, 2026, the Finance Committee of the Akron-Summit County Public Library met in the Lolita K. Adair Boardroom at Main Library. Finance Committee Chair Angela Neeley called the meeting to order at 12:34 pm. In attendance was Finance Committee member TK Griffith. Library staff members Michelle Alleman and Michelle Scarpitti also attended.*

*Mr. Griffith moved, seconded by Ms. Neeley, to adopt the agenda as distributed. The motion was adopted without dissent.*

*Michelle Scarpitti, Fiscal Officer, presented and reviewed the 2026 permanent budget worksheets and appropriations, including the adjustments in revenue and expense projections. Discussions ensued regarding various line items, as well as other programs.*

*Mr. Griffith moved, seconded by Ms. Neeley, to recommend Board adoption of the 2026 Permanent Appropriations. The motion was adopted without dissent, and this now comes as a recommendation to the Board.*

The motion to adopt the 2026 Permanent Appropriations was adopted without dissent.

26-46  
ADOPTION OF 2026  
PERMANENT  
APPROPRIATIONS

*Next Ms. Scarpitti presented a Resolution Requesting the County of Summit to Authorize the Issuance of Bonds to Pay the Costs of Constructing, Adding to, Renovating, Remodeling, Furnishing, Equipping and Otherwise Improving Library Buildings and Facilities, and Acquiring, Clearing and Improving the Sites Thereof. Ms. Scarpitti noted that the County must pass a resolution for us to issue the voter-approved bonds. This resolution requests the County to pass the necessary resolution.*

*Mr. Griffith moved, seconded by Ms. Neeley, to recommend Board adoption of the resolution as presented. The motion was adopted without dissent, and this now comes as a recommendation to the Board.*

The motion to adopt the Resolution Requesting the County of Summit to Authorize the Issuance of Bonds to Pay the Costs of Constructing, Adding to, Renovating, Remodeling, Furnishing, Equipping and Otherwise Improving Library Buildings and Facilities, and Acquiring, Clearing and Improving the Sites Thereof was adopted without dissent.

26-47  
RESOLUTION  
REQUESTING THE  
COUNTY OF  
SUMMIT TO  
AUTHORIZE THE  
ISSUANCE OF  
BONDS

*Ms. Scarpitti then presented an updated Investment Policy and described that the only change was under section ten, Distribution of Interest. With the change, interest income earned by the Bond Retirement Fund will now be credited to that fund instead of to the General Fund. This is specifically required under Ohio Revised Code.*

*Mr. Griffith moved, seconded by Ms. Neeley, to recommend Board adoption of the revised Investment Policy as presented. The motion was adopted without dissent, and this now comes as a recommendation to the Board.*

The motion to adopt the revised Investment Policy was adopted without dissent.

26-48  
REVISED  
INVESTMENT  
POLICY

*Having reached the end of the agenda, Ms. Neeley adjourned the meeting at 1:18 pm.*

Mr. Rochford read the report of the Personnel Committee.

REPORT OF THE  
PERSONNEL  
COMMITTEE

*On Thursday, March 26, 2026, the Personnel Committee met in the Lolita K. Adair Boardroom at Main Library. Committee Chair Bernie Rochford called the meeting to order at 3:30 p.m. Also in attendance were Committee members William Rich, Ray Weber and John Frola. Library Trustee T.K. Griffith also attended. Also present were Library staff members Michelle Alleman, Heather Otto, Michelle Scarpitti, and Sara Schwendeman.*

*Mr. Weber moved, seconded by Mr. Frola, to adopt the agenda as distributed. The motion was adopted without dissent.*

*Mr. Rich moved, seconded by Mr. Weber, to go into Executive Session at 3:31 p.m. to consider the employment of a public employee. A roll call vote was held, which resulted in a unanimous decision as follows: Mr. Frola – Yes; Mr. Rich – Yes; Mr. Rochford – Yes; Mr. Weber – Yes.*

*The Personnel Committee returned to public session at 4:01 p.m.*

*Ms. Otto presented a request to reclassify the Collection Development Administrative Assistant role (Grade H31) into a new Acquisitions Assistant role (Grade H33). While there is an increased cost to the Library with this change, that cost is offset by the Library not filling two vacant roles from the Magazines & Newspapers division which has seen a reduction that has been absorbed within the Collection Development department.*

*Mr. Rich moved, seconded by Mr. Frola, to approve the reclassification of the Collection Development Administrative Assistant role (Grade H31) into a new Acquisitions Assistant role (Grade H33). The motion was adopted without dissent and now comes as a recommendation to the Board.*

26-49  
RECLASSIFICATION  
OF JOB  
DESCRIPTION

The motion to approve the reclassification of the Collection Development Administrative Assistant role (Grade H31) into a new Acquisitions Assistant role (Grade H33) was adopted without dissent.

*In relation to health insurance renewal, Ms. Otto announced SummaCare has responded early with a flat/0% renewal for the Library provided it does not bid its plan with other health insurance vendors. This is recommended due to other metro libraries are experiencing roughly 8% increases, there are no current issues with SummaCare, and this also provides a benefit of stability for employees not to experience disruption in providers. It is Library Administration's recommendation to stay with SummaCare for health insurance renewal at the current cost/rate structure with the same offer of wellness discounts for qualifying activities.*

*Mr. Weber moved, seconded by Mr. Rich, to approve the Library's request to continue with SummaCare for health insurance renewal at the current cost/rate structure with the same offer of wellness discounts for qualifying activities. The motion was adopted without dissent and now comes as a recommendation to the Board.*

26-50  
RENEWAL OF  
SUMMACARE  
HEALTH  
INSURANCE

The motion to continue with SummaCare for health insurance renewal at the current cost/rate structure with the same offer of wellness discounts for qualifying activities was adopted without dissent.

*Ms. Otto announced some staff vacancies in Shipping and Receiving due to various reasons. Regarding temporary employee assignments, there is no Library classification for temporary employees. Library Administration is seeking Board insight on how to address, whether via policy change or adding the temporary assignment in ways similar to casual employees. Committee members feel no need to amend personnel policies for this singular situation.*

*With no further business, Mr. Rochford adjourned the meeting at 4:15 p.m.*

There was no new business.

NEW BUSINESS

Heather Otto, Human Resources Director, presented the highlights of the Employee Engagement Survey, including the number of respondents, the questions asked, what increased overall, what decreased, and what remained flat.

ADMINISTRATIVE  
TEAM REPORT

There was no public participation.

PUBLIC  
PARTICIPATION

Mr. Rochford announced he attended a Library reading group and commented on how great the program and staff were, including the welcome packet they received as first attendees. Mr. Griffith applauded the recent retirees for their decades of loyalty and service to the Library and community.

FOR THE GOOD OF  
THE ORDER

At 5:34 p.m. Mr. Rich moved, seconded by Mr. Weber, to go into Executive Session to prepare for negotiations with Library employees concerning their compensation and terms and conditions of employment. A roll call vote was held, which resulted in a unanimous decision as follows: Mr. Frola – Yes; Mr. Griffith – Yes; Ms. Neeley – Yes; Mr. Rich – Yes; Mr. Rochford – Yes; Mr. Weber – Yes. The Board Trustees invited Ms. Otto, Ms. Alleman, and Ms. Scarpitti to stay.

26-51  
EXECUTIVE  
SESSION

The Board of Trustees returned to public session at 5:54 p.m.

RETURN TO PUBLIC  
SESSION

With no further business, Mr. Frola adjourned the meeting at 5:55 p.m.

ADJOURNMENT

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President

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Secretary