

AKRON-SUMMIT COUNTY PUBLIC LIBRARY  
 BOARD OF TRUSTEES  
 REGULAR MEETING  
 SEPTEMBER 26, 2019  
 FIRESTONE PARK BRANCH LIBRARY

President James Casey called the regular meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:09 pm in the community room of the Firestone Park Branch Library. The following members of the Board answered the roll call: James Casey, Jill Darlington, Angela Neeley, William Rich, Bernard Rochford and Ray Weber. John Frola, Jr. was absent. Present from Library staff were Pam Hickson-Stevenson, Michelle Scarpitti, Carrie Burrier, Carla Davis, Cheryl Engel, Stephanie Jolliff, Ryan McCoy, Pat Manning, Lisa Peercy, Pam Plumley, Carl Roxbury, Val Sherman, Susan Vandenberg, and Barb White.

Mr. Weber moved, seconded by Mr. Rochford, to adopt the agenda. The roll call vote followed: Mr. Casey, Mrs. Darlington, Ms. Neeley, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried. 19-74  
 AGENDA

Mr. Rochford moved, seconded by Mr. Weber, to adopt the minutes of the August 29, 2019 meeting. The roll call vote followed: Mrs. Darlington, Ms. Neeley, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. Mr. Casey abstained. The motion carried. 19-75  
 AUGUST BOARD MINUTES

Mr. Casey thanked Susan Vandenberg, Branch Manager of Firestone Park Branch, and the branch staff for hosting the board meeting. He remarked that he arrived early and enjoyed touring the branch and viewing the pictures in the meeting room. PRESIDENT'S  
 REMARKS

Michelle Scarpitti, Fiscal Officer, presented the executive summary and financial report for August 2019. Mr. Rochford moved, seconded by Ms. Neeley, to accept the financial report for August 2019. The roll call vote followed: Mr. Casey, Mrs. Darlington, Ms. Neeley, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried. 19-76  
 AUGUST FINANCIALS

Ms. Scarpitti presented the donor/gift list and reported that in August the Library received \$60.00 in monetary donations. In addition, there were two and one-half pages of material donations. Mr. Rochford moved, seconded by Mr. Rich, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Mr. Casey, Mrs. Darlington, Ms. Neeley, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried. 19-77  
 DONOR/GIFT LIST

Ms. Scarpitti presented the investment reports for August. She stated that we received \$19,477.58 in interest, with 87% of that going to the General Fund.

[The investment reports are appended to the minutes.]

Lisa Peercy, Human Resources Director, presented the personnel report for August 2019. She stated there were no changes to the report since its mailing and no retirements this month. Mr. Rich moved, seconded by Ms. Neeley, to adopt the Personnel Report. The roll call vote followed: Mr. Casey, Mrs. Darlington, Ms. Neeley, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried. 19-78  
 PERSONNEL REPORT

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY  
Personnel Report – September, 2019**

**RESIGNATIONS:**

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Byrd, Roman	Student Assistant	09/04/19	Maple Valley
Harper, Demetrius	Security Officer PT	09/26/19	Security
Miller, Kierstin	Student Assistant	08/12/19	Ellet
Rittenour, Rebekah	Student Assistant	08/21/19	Odom
Schrock, Reilly	Student Assistant	09/20/19	Mogadore

**SELECTIONS:**

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Adams, Amy	Security Officer FT	09/16/19	Security
Barker, DaMya	Student Assistant	09/16/19	Odom
Butera, Emma	Student Assistant	09/16/19	Richfield
Collier, Keagan	Student Assistant	09/16/19	Youth Services Office
DeAngelis, Nicholas	Student Assistant	09/03/19	Richfield
Hunt, Caitlyn	Student Assistant	09/16/19	Goodyear
Lushbaugh, Katrina	Student Assistant	09/03/19	Ellet
Moutny, Diamond	Student Assistant	09/16/19	Odom
Tobias, Rachel	Intermediate/Teen Librarian FT	09/16/19	Odom
Swafford, Gillian	Student Assistant	09/03/19	Norton

**PROMOTION:**

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Dunkler, Emily	Student Assistant (1/1 \$8.55/hr.)		Norton
	Public Service Assistant II PT (7/1 \$13.93/hr.)	09/09/19	Mogadore
Fisher, Michael	System Support Technician (9/1 \$17.46/hr.)		Information Technology
	System Support Specialist (14/1 \$25.54/hr.)	08/26/19	Information Technology

**NUMBER OF STAFF MEMBERS**

	<u>06.16.09</u>	<u>06.09.10</u>	<u>09.21.17</u>	<u>09.14.18</u>	<u>09.19.19</u>
Full-Time Staff:	291	270	263	275	273
Part-time/Job-Share Staff:	68	54	50	46	46
Student Assistants:	86	73	72	71	72
Total number of Staff:	445	397	385	392	391
Full-Time Equivalent	339	307	298	306	305

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Ms. Hickson-Stevenson presented a resolution that calls upon publishers to reconsider the embargo on E-books that will affect libraries and to engage in meaningful and direct dialogue with libraries, authors and other relevant stakeholders to ensure equitable access for all Ohio citizens and equitable balance of rights and privileges to all. She, in conjunction with Collection Development Coordinator Valerie Sherman, answered questions from the board regarding the current situation. The landscape of E-publishing shifts frequently, which causes frustration and aggravation for libraries. While libraries get a discount of up to 47% on print books from the biggest suppliers, libraries are paying from two to five times more for digital copies. Most E-books are also time limited so that libraries must renew the licensed after one or two years or 52 circulations.

EXECUTIVE  
DIRECTOR'S  
REPORT

Mr. Rochford moved to support the resolution, seconded by Mr. Rich, who requested the deletion of the word "and" at the end of all the paragraphs with the exception of the second to the last paragraph. The roll call vote followed: Mr. Casey, Mrs. Darlington, Ms. Neeley, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried. Ms. Hickson-Stevenson thanked the board for their support and stated that a meeting will be held soon to plan for informing Library customers.

19-79  
RESOLUTION  
REGARDING E-  
BOOK EMBARGOS

Ms. Hickson-Stevenson then reported that the Library has changed its provider of delivery services. US Cargo and Carrier provided this service for thirteen years, but there has been a noticeable decline in service with recent issues that caused the Library to consider another option. Expak offered an excellent rate; rates for the second year will be determined based on cost of living, with a cap.

DELIVERY  
COMPANY  
CHANGE

Ms. Hickson-Stevenson shared a request from the County of Summit ADM Board, asking the Library Board of Trustees to endorse their upcoming levy renewal. She noted that the Library Board endorsed the August 2013 levy renewal and that the Library has enjoyed positive collaborations with them. Mr. Rich moved, seconded by Mr. Weber, to endorse the ADM levy renewal and to allow placement of campaign literature and campaign yard signs at ASCPL locations. The roll call followed: Mr. Casey, Mrs. Darlington, Ms. Neeley, Mr. Rich, and Mr. Weber all voted aye. Mr. Rochford abstained. The motion carried.

19-80  
ADM LEVY  
SUPPORT

Mr. Weber read the report from the Buildings and Grounds Committee.

BUILDINGS AND GROUNDS COMMITTEE MINUTES  
FIRESTONE PARK BRANCH  
SEPTEMBER 26, 2019

BUILDINGS AND  
GROUNDS REPORT

*The Buildings and Grounds Committee met Thursday, September 26, 2019, in the community room of the Firestone Park Branch Library.*

*Committee Chair Ray Weber called the meeting to order at 3:40 pm, with committee members Bernie Rochford and Jim Casey attending. Also attending were Pam Hickson-Stevenson, Carl Roxbury, Michelle Scarpitti and Barb White of the Library staff.*

*Mr. Rochford moved, seconded by Mr. Casey, to adopt the agenda as presented. All committee members present voted aye.*

*Ms. Hickson-Stevenson and Mr. Roxbury reported on the status of the Akron Energy stub-in installation project. Jeff Heintz of Brouse McDowell developed a recommended alternate agreement that was forwarded to the Akron Energy staff. They have requested a meeting with Library staff to discuss that alternate. Mr. Roxbury also shared that drawings have been shared with the Akron Energy engineer.*

*Committee members discussed the Tallmadge Branch Library lease renewal. The City of Tallmadge sent a draft lease extension that Mr. Heintz revised. The city agreed to the revision. Mr. Rochford moved, seconded by Mr. Casey, to approve the lease extension for the Tallmadge Branch Library for the period beginning October 1, 2019 through September 30, 2039. All committee members present voted aye and this comes as a recommendation to the board.*

The roll call followed: Mr. Casey, Mrs. Darlington, Ms. Neeley, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried.

19-81  
RENEWAL OF  
TALLMADGE  
BRANCH LEASE

*Ms. Hickson-Stevenson and Mr. Roxbury reported on the Green Branch Library parking lot paving project. The discovery of unknown conditions underneath the asphalt of the parking lot necessitated an increase in expenditures to complete the work. Base ground material in several areas of the parking lot was clay soil laced with a lot of organic material. Further exploration revealed both better and worse sections of the parking lot. Because it was not feasible to determine the true depth of the clay and organic material, the contractor, the library's consulting engineering firm, and Mr. Roxbury determined the best course of action was to bridge the worst sections. This called for removing 24 inches of the worst of the soil and then putting back two lifts (layers) of heavy stone with a textile material in between, followed by a textile on top, and, finally, 304 gravel base. The estimated cost provided by the contractor and the engineering consultant is \$47,252.70. It is expected that after comparison between the contract and the expenses this figure could be lower. Ms. Hickson-Stevenson and Mr. Roxbury requested that the board approve a change order for the project not to exceed \$47,253. Mr. Casey moved, seconded by Mr. Rochford, to approve a change order for the 2019 Green Branch Library parking lot project in an amount not to exceed \$47,253. All committee members present voted aye, and this comes as a recommendation to the board.*

The roll call followed: Mr. Casey, Mrs. Darlington, Ms. Neeley, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried.

19-82  
GREEN BRANCH  
LIBRARY PARKING  
LOT CHANGE  
ORDER

*Having reached the end of the agenda, the meeting was adjourned at 3:59 pm.*

Ms. Davis mentioned two main events: Dani Shapiro, author of *Inheritance*, will be speaking in the auditorium at Main Library on Wednesday, October 9 at 7pm. Will Shortz, puzzle master and

ADMINISTRATIVE  
TEAM

enigmatologist for the New York Times, will speak on Thursday, November 14 at 7pm, also in the auditorium at Main Library.

Mr. Casey stated there were no requests for Public Participation.

PUBLIC  
PARTICIPATION

Mr. Rochford asked about staff participation in the Akron Marathon. Ms. Hickson-Stevenson reported that Kim DeBenedictis, Mogadore Branch Manager is running the full marathon, ten to twelve staff are running the half marathon, and a number of other staff are running as members of relay teams. Upon being asked about new things at the Firestone Park Branch Library, Manager Susan Vandenberg reported the new teen librarian is collaborating with the community center, emphasizing art programs.

FOR THE GOOD OF  
THE ORDER

There being no further business, Mr. Casey adjourned the regular meeting at 5:14 pm.

ADJOURNMENT

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President

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Secretary