

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 24, 2019
MOGADORE LIBRARY

President James Casey called the meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:25 pm in the conference room at Mogadore Branch Library. The following members of the board answered the roll call: Lolita Adair, James Casey, Jill Darlington, Bill Rich, Bernie Rochford and Ray Weber. Absent was John Frola, Jr. Present from Library staff were Pam Hickson-Stevenson, Michelle Scarpitti, Andrea Cowgar, Carla Davis, Kim DeBenedictis, Cheryl Engel, Pat Manning, Patty Marsh, Ryan McCoy, Lisa Peercy, Pam Plumley, Donald Peoples, Carl Roxbury, Val Sherman, and Barb White. Guests were Honorable Deb Matz for Exec. Ilene Shapiro, Robert Adair, Monique Adair, David Jennings, Marco Sommerville.

Mr. Casey asked for any changes or deletions to the agenda. Mr. Rochford moved, seconded by Mr. Weber, to adopt the agenda. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried.

19-38
AGENDA

Mr. Rochford moved, seconded by Mrs. Darlington, to adopt the minutes of the March 28 meeting. Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried.

19-39
MARCH
BOARD MINUTES

Mr. Casey thanked all for being present to share the occasion, then introduced Deb Matz on behalf of Executive Ilene Shapiro. She read and presented Mrs. Adair with a proclamation in her honor. Mrs. Adair was initially appointed by John Morgan, the first County Executive.

PRESIDENT'S
REMARKS

Mr. Casey said he felt that the OLC Legislative Day was very productive and felt the legislators were very receptive. He thanked Ms. Hickson-Stevenson for driving and for her guidance with the meetings.

Michelle Scarpitti, Fiscal Officer, presented the Executive Summary and the financial reports for March 2019. She stated that the PLR funds were slightly behind last year. \$4,999 was added to #215 – LSTA Grants that will be used for the mental health first aid training sessions. Tech Zone has been going “gang busters” with passports, etc.

19-40
FEBRUARY
2019 FINANCIAL
REPORT

Mr. Rich moved, seconded by Mr. Weber, to adopt the March 2019 financial report. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried.

Ms. Scarpitti presented the donor/gift list. There were \$5,499 in monetary donations and approximately two pages of material donations. The list also showed acknowledgment of in-kind donations to particular branches or divisions.

19-41
ACCEPTANCE OF
DONOR/GIFT LIST

Mrs. Adair moved, seconded by Mr. Rich, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried.

Ms. Scarpitti presented the investment reports for March 2019 and highlighted \$11,015.11 in interest earned with approximately 80% of the interest going to the General Fund in March. INVESTMENT REPORT

(The financial reports are appended to the minutes.)

Lisa Peercy, Human Resources Director, presented the Personnel Report for February 2019. Ms. Peercy notified the board that she had given them each a replacement copy of the personnel report before the start of the meeting. The only change was the page number was accidentally on the top of the page and correction of Rebecca Neff’s classification (correct below). Ms. Peercy stated she replaced it in honor of Mrs. Adair so there would be no mistakes in her last meeting.

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY
Personnel Report – March 2019**

RESIGNATIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Adams, Amy	Security Officer	04.12.19	Security
Bouye, Dulcinea	Student Assistant	03.30.19	Goodyear
Robertson, Eli	Student Assistant	04.18.19	Mogadore
Stevens, Fred	Akron Police Officer	04.30.19	Akron Police Department
Strayton, Janay	Student Assistant	04.10.19	Goodyear

SELECTIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Byrd, Roman	Student Assistant	04.01.19	Maple Valley
Lor, Mai	Student Assistant	04.29.19	Firestone Park
Neff, Rebecca	Substitute Public Service Assistant	04.17.19	Public Services
Riddle, Sarah	Student Assistant	04.29.19	Firestone Park
Scaccio, Zara	Student Assistant	04.01.19	Tallmadge
Williams, Tracy	Microbusiness Specialist	04.08.19	Business and Government

CHANGE OF STATUS: (Promotion)

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Berger, Victoria	Librarian, Intermediate/Teen (11/7 \$22.05/hr)		Mogadore
	Branch Manager (15/1 \$28.35/hr)	04.15.19	Norton
Bunce, Becky	PSA II (7/1 \$13.93/hr)		Mobile Services
	Bookmobile Driver (8/1 \$15.90/hr)	04.01.19	Mobile Services

NUMBER OF STAFF MEMBERS

	<u>06.16.09</u>	<u>06.09.10</u>	<u>03.17.17</u>	<u>03.20.18</u>	<u>03.18.19</u>
Full-Time Staff:	291	270	259	278	273
Part-time/Job-Share Staff:	68	54	48	42	50
Student Assistants:	86	73	81	78	73
Total number of Staff:	445	397	388	392	396
Full-Time Equivalents	339	307	296	300	308

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Mr. Rich moved, seconded by Mrs. Darlington, adoption of the March 19-42
 2019 Personnel Report. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. MARCH 2019
 Darlington, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion PERSONNEL REPORT
 carried.

Mr. Casey stated that he also wanted to thank Mr. Rochford for also attending the OLC Legislative Day and his good lobbying efforts. Mr. Rochford stated it was productive in that the library wanted to convince the legislators to keep what the Governor had in his budget. The legislators were very receptive when they looked at the numbers. The library is far below what the dollars were in 2008-2009.

Ms. Hickson-Stevenson reported that this is the 4th Quarterly Strategic Plan DIRECTOR’S REPORT:
 Update to the board. The library has a firm selected for the marketing plan work. QUARTERLY
 Security Manager George Taylor is/has been visiting each branch to discuss active STRATEGIC PLAN
 shooter situations, which need to be handled on an individual basis for each UPDATE
 location. Scan EZ stations will be a wonderful addition to the services we supply for its translation purposes.

Ms. Hickson-Stevenson also highlighted Legislative Day. She stated the LEGISLATIVE DAY
 legislators expect the library staff to be there, but that they are appreciative when the trustees take their time and a day off to attend. Mr. Casey was a bulldog, leaning in and asking the legislators if they were committed to increasing the public library fund. Mr. Rochford also brought years of experience dealing with the legislators. Akron-Summit County Public Library was one of eight libraries out of 251 in Ohio asked to display in the rotunda to show what is new in libraries. The representatives were Monique Mason and Michele McNeal of Science and Technology and Brett Neff of the Tech Zone. They drove to Columbus that morning in order to be there by 8:00am to set up and spent a long day there. The food computer was a very big hit. Ms. Hickson-Stevenson thinks the Dept. of Agriculture had been invited by OLC to see the computer.

Ms. Hickson-Stevenson also stated that she wanted to thank Kim DeBenedictis for hosting our meeting. Also thank you to Pam Plumley for setting up this event.

Mr. Casey then recognized Mr. Marco Sommerville and former director David Jennings for joining the meeting.

There were no reports from the administration team.

There was no further public participation.

Mr. Casey then asked if there were any comments for the good of the order. GOOD OF THE ORDER

Mr. Rich then stated that in recognition of and in gratitude for her exemplary service and dedication to the Akron-Summit County Public Library, he moved that the board room of the main library be named after Lolita K. Adair. The motion was seconded by Mr. Rochford, “thirded” by Mr. Casey and “fourthed” by Mr. Weber. Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. Mrs. Adair stated that she was speechless. 19-43
MOTION TO RENAME
MAIN BOARD ROOM AS THE
LOLITA K. ADAIR
BOARD ROOM

Mr. Casey read a citation from the Ohio House of Representatives, and informed Mrs. Adair that we were waiting to receive one from Senator Vernon Sykes. He had planned to attend but there was an unexpected finance committee meeting.

Ms. Monique Adair Betty read a letter from her brother, who was unable to attend the event. She also stated her pride in her mother for teaching her to be a strong outspoken woman that stands up for what she believes.

Mrs. Adair said that she was very quiet when she started on the board. No one gave her any orientation. David Jennings was working in Business and Government at the time, and helped her find all the information she needed on the Ohio Revised Code. She thought about giving up, but Dick Gregory claimed she was the agitator in the washing machine and would clean things up. She stated that has been her goal over the years.

Mr. David Jennings thanked Mrs. Adair for her years of dedicated service, stating that she had chaired monthly meetings of the Buildings & Grounds Committee during the building of new branches and expansion of Main Library over the period 1998-2008.

Mr. Sommerville also made a statement from him and on behalf of Mayor Horrigan thanking Mrs. Adair for her service to the library.

The meeting adjourned at 5:15 pm.

ADJOURNMENT

President

Secretary