

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
 BOARD OF TRUSTEES
 REGULAR MEETING
 OCTOBER 31, 2019
 MAIN LIBRARY BOARD ROOM

President James Casey called the regular meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:00 pm in the board room of the Main Library. The following members of the Board answered the roll call: James Casey, John Frola, Angela Neeley, William Rich, Bernard Rochford, and Ray Weber. Jill Darlington was absent. Present from Library staff were Pam Hickson-Stevenson, Michelle Scarpitti, Carla Davis, Cheryl Engel, Tim Hite, Stephanie Jolliff, Lisa Peercy, Pam Plumley, Carl Roxbury, Val Sherman, and Barb White.

Mr. Frola moved, seconded by Ms. Neeley, to adopt the agenda. The roll call vote followed: Mr. Casey, Mr. Frola, Ms. Neeley, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 19-83
 AGENDA

Mr. Rich moved, seconded by Mr. Weber, to adopt the minutes of the September 26, 2019 meeting. The roll call vote followed: Mr. Casey, Ms. Neeley, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. Mr. Frola abstained. The motion carried. 19-84
 SEPTEMBER
 BOARD MINUTES

Mr. Casey did not share remarks. PRESIDENT'S
 REMARKS

Michelle Scarpitti, Fiscal Officer, presented the executive summary and financial report for September 2019. The Library received the second half real estate settlement, and the revenue exceeded the budgeted estimate by 4%. What appears to be a surplus in the salary line actually is due to four pays remaining in the year.

Mr. Rich moved, seconded by Ms. Neeley, to adopt the financial report for September 2019. The roll call vote followed: Mr. Casey, Mr. Frola, Ms. Neeley, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 19-85
 SEPTEMBER
 FINANCIALS

Ms. Scarpitti presented the donor/gift list and reported that in September the Library received \$4,600.00 in monetary donations for Mind, Body and Sole and for the P2PU training grant. In addition, there were three and one-half pages of material donations. Mr. Rich moved, seconded by Ms. Neeley, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Mr. Casey, Mr. Frola, Ms. Neeley, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 19-86
 DONOR/GIFT LIST

Ms. Scarpitti presented the investment reports for August. She stated that the Library received \$20,066.60 in interest, with 90% of that going to the General Fund.

[The investment reports are appended to the minutes.]

Ms. Scarpitti then asked the board to approve and sign the annual resolution accepting the amounts and rates as determined by the Budget Commission. It certifies the amount that will be received from taxes based on the levy. The Board is required by law to adopt the resolution annually. 19-87
 AMOUNTS &
 RATES
 RESOLUTION

Ms. Peercy, Human Resources Director, presented the personnel report for September 2019. She stated there were no changes to the report since its mailing. She

informed the board that the Downtown Services Manager, Patty Marsh, is leaving to become Director of the Bellevue Public Library. Mr. Rich moved, seconded by Mr. Weber, to adopt the Personnel Report. The roll call vote followed: Mr. Frola, Ms. Neeley, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried.

19-88
PERSONNEL
REPORT

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY
Personnel Report – October 2019**

RESIGNATIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Marsh, Patricia	Downtown Services Manager	11/08/2019	Public Services

SELECTIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Brewer, Wyatt	Sub Public Service Assistant I	10/15/2019	Public Services
Butcher, Zachary	Sub Public Service Assistant I	10/15/2019	Public Services
Dukenbaev, Askat	Sub Public Service Assistant I	10/15/2019	Public Services
Glass, Bryan	Off-Duty APD Officer	09/19/2019	Akron Police Department
Glover, Carly	Student Assistant	10/28/2019	Norton
Harbert, Kari	Sub Public Service Assistant I	10/15/2019	Public Services
Holley, Jermaine	Security Officer PT	10/14/2019	Security
Hooper, Madison	Off-Duty APD Officer	10/04/2019	Akron Police Department
Hoot, Mary	Sub Public Service Assistant I	10/15/2019	Public Services
Jackson, Johnetta	Student Assistant	10/14/2019	Maple Valley
Johnston, James	Security Officer PT	10/14/2019	Security
Mull, Diamond	Student Assistant	10/14/2019	Maple Valley
Nicholson, Carmella	Sub Public Service Assistant I	10/15/2019	Public Services
Nielson, Adam	Student Assistant	10/16/2019	Highland Square
Strong, Jason	Sub Public Service Assistant I	10/15/2019	Public Services

CHANGE OF STATUS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Neff, Rebecca	Sub Public Service Assistant I PSA II FT Floater	10/07/19	Public Services same

NUMBER OF STAFF MEMBERS

	<u>06.16.09</u>	<u>06.09.10</u>	<u>10.16.17</u>	<u>10.15.18</u>	<u>10.15.19</u>
Full-Time Staff:	291	270	263	272	275
Part-time/Job-Share Staff:	68	54	50	46	45
Student Assistants:	86	73	72	77	76
Total number of Staff:	445	397	385	395	396
Full-Time Equivalents	339	307	298	307	308

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Ms. Hickson-Stevenson briefly reviewed progress on the strategic plan and remarked that, as with many strategic plans, some items are taking longer than anticipated. The staff is making progress nonetheless. The refresh of Library branding, part of the marketing plan work, is virtually done and will be shared with the Board. The power outage made it impossible to share it at this meeting. The logo remains unchanged.

EXECUTIVE
DIRECTOR'S
REPORT

Ms. Hickson-Stevenson reported on another successful engagement with the MIT Media Lab through their Public Library Innovation Exchange (PLIX) program. She was introduced to PLIX at the NEXT Library Conference in Denmark in 2017, where she met Philipp Schmidt, lead researcher at the lab. That meeting led to the Library's involvement with the food computer, a self-contained hydroponic growing unit that was demonstrated in the Library. PLIX staff has been so impressed with ASCPL staff that they want to continue looking for opportunities to work with the Library. PLIX held a two-day conference here to teach librarians how to use electronic tools and concepts more effectively for programming offered to both children and adults. About a dozen of ASCPL's staff attended along with a number of librarians from other libraries. The majority stated that this was the best, or one of the best, trainings they had ever attended. Ms. Hickson-Stevenson and Kyle Kutuchief of the Knight Foundation met with Mr. Schmidt for lunch and discussed upcoming projects.

PLIX PROGRAM

Ms. Hickson-Stevenson next asked the Board to approve the Library's percentage of the Public Library Fund for 2020 as adopted at the Summit County Library Trustees Council meeting, which was held earlier in the month. The ASCPL figure for 2020, as determined by the formula used in Summit County, is 65.45252%. She reported that Mr. Casey and Ms. White attended the meeting along with Ms. Hickson-Stevenson.

19-89
SUMMIT COUNTY
LIBRARY
TRUSTEES
PERCENTAGE
APPROVED

Mr. Rich moved, seconded by Mr. Frola, to adopt the formula percentage. The roll call vote followed: Mr. Casey, Mr. Frola, Ms. Neeley, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried.

Mr. Casey stated there were no requests for Public Participation.

PUBLIC
PARTICIPATION

Mr. Rochford made note that Simone Richardson received the Impact Award from the Ohio Department of Rehabilitation and Correction. Representatives from the department traveled from Columbus to present her with the award. He also reported that attendees at a University of Akron School of Law clinic, which was held recently at Main Library, were appreciative of the Library staff and their efforts.

FOR THE GOOD OF
THE ORDER

Ms. Hickson-Stevenson stated that the Personnel Committee meeting will be held on November 18 at 4:00 pm and asked the trustees to plan on spending two hours there. She also stated that she received the report from the Akron Community Foundation after the board report was sent. There were no donations to the Library's endowment fund during the previous quarter.

Ms. Hickson-Stevenson also reported that the Board-approved resolution regarding eBooks and publishers was developed into a media release.

Additionally, Barb White developed talking points for staff, and Pam Hickson-Stevenson was interviewed by Jeanne Destro from WAKR.

There being no further business, Mr. Casey adjourned the regular meeting at 4:40 pm.

ADJOURNMENT

President

Secretary