

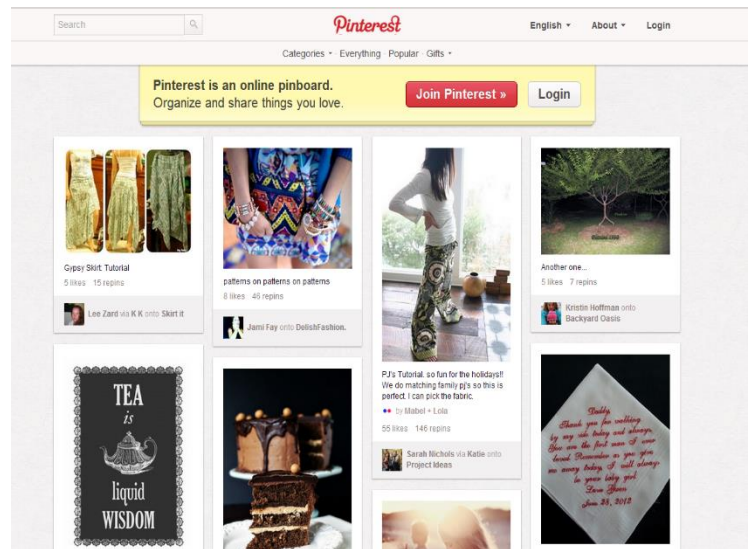
## What is Pinterest?

Pinterest is like an electronic bulletin board that allows users to save and share photos they find on the internet. Usually when a user “pins” a photo it is linked to a blog or another website. You can also upload your own photos.

Pinterest describes its self as “...a virtual pinboard to organize and share the things you love.”

### Members of Pinterest can:

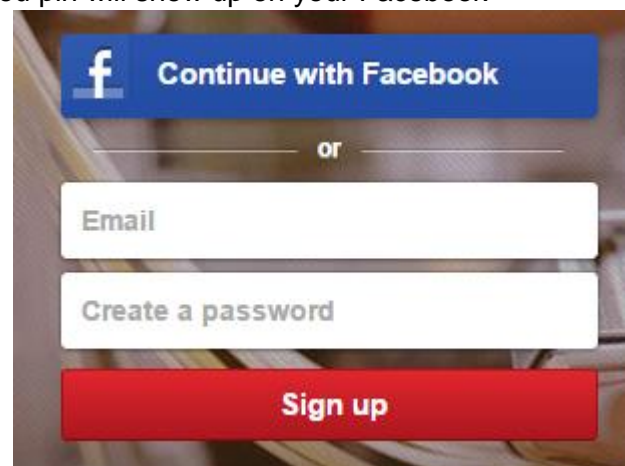
- Upload photos
- Pin pictures from different websites
- Share things of interest
- See what other people are interested in

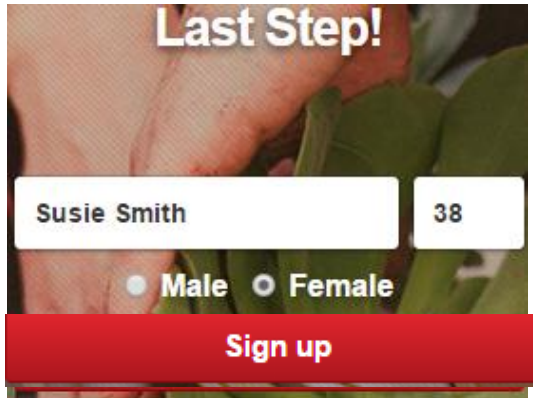


## Registration

In order to register for Pinterest, you can use either your Facebook account or an email address. If you simply use an email address you will not be connected with your Facebook account. If you connect with Facebook, the items you pin will show up on your Facebook newsfeed unless you uncheck the Facebook box that we will discuss later in class.

You are able to view pins and comments without signing up for an account. However, if you would like to make a comment, like, or repin you must complete the registration process.





Enter your email and create a password. Then, click on **Sign Up**. Pinterest will ask you to enter your first and last name, age, and gender. After you have entered your information, click the **Sign up** button.

Below is the next screen you will see

## What are you interested in?

Pick 5 (or more!) to discover new ideas

You will be asked to choose five interests that you're fascinated in. Once you have picked your five interests, click **done**. Pinterest will pick items related to the five topics you picked.

It will let you know there is a Pinterest app for Google Play and the App Store. Click the **x** to close this information.

**Note:** Make sure to confirm your email. You should receive an email from Pinterest. Click on the link to confirm your email. Until you become more familiar with Pinterest, it will give little hints to you.

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## Pinterest Terms

**Save (PIN):** A Saved (Pinned) image is added to your Pinterest feed. A pin can be added from a website using the **save** button, or you can upload images from your computer. Each pin added using the **browser button** links back to the site it came from”.

**Boards:** “A board is a set of pins. A board can be created on any topic, such as Cool Posters, Recipes For Dinner, or Wishlist. You can add as many pins to a board as you want.”

**Following:** “Following” someone means you'll see that person’s pins shown to you in real-time on Pinterest. If he/she creates a new board, you’ll automatically follow the new board as well.”

**Repin:** means to add a pin/save that is already on Pinterest to one of your boards.

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## Login

After you are signed up for a Pinterest account, when you come back to log in you can use your Facebook, Google+, Twitter, or Pinterest information. If you choose to use Google+ or Twitter, you will have to authorize those accounts with Pinterest. If you click on one, it will ask you to log into the account and then accept the terms.

Once you have successfully logged in, you will come to the homepage.

## Log In to Pinterest



[Are you a business? Get started here](#)

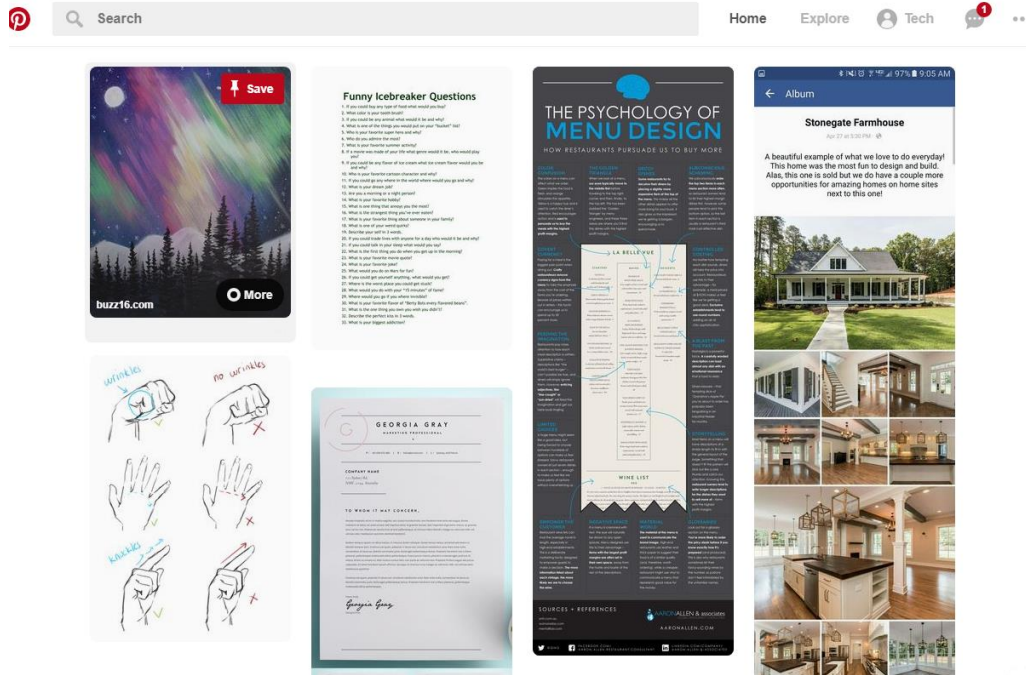
[Forgot your password?](#)

[Sign up now](#)

[Log In](#)

## Homepage

From the **Homepage**, you can choose to search different categories using the search bar at the top of the page.



Home

Explore

Tech



**Home** will allow you to refresh your screen to see different pins but still related to what your interests are.

**Explore** will let you browse topics from trending to DIY to Travel and more.

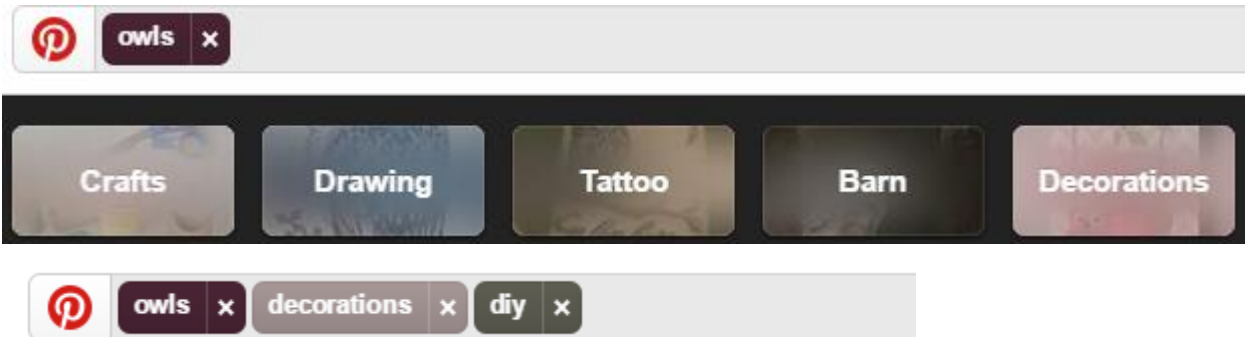
**Account Button** will give you access to the boards you have, Pins you have and, and Pins you have tried.

**Callout Button** will allow you to see **Notifications** and **Inbox**. **Notifications** will allow you to see what the people who you follow have pinned. **Inbox** will show you any message a friend has sent you.

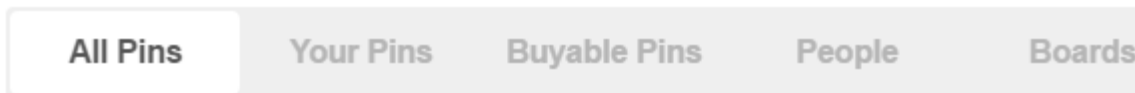
**More Button** will allow you to access **Settings**, **Help Center**, **Switch to Business**, **Terms & privacy**, and **Logout**.

## Search

If you are interested in a particular topic, type the topic in the search bar. A menu bar will show under the search box, which will allow you to narrow down your search or give you other ideas of what you could search for. Just click on the buttons to add them to your search.



My original search was for owls; then from the menu list I narrowed my search by clicking on “decorations” and “diy”. If you click on the drop down menu on the left that says **All Pins** you could filter even further to choose All Pins, Your Pins and Buyable Pins. **Your Pins** will show pins that you have previously pinned with the search terms. **Buyable Pins** will allow you to see items for sale.



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## Pin/Repin

To pin something on Pinterest simply means to add something to the one of your boards.

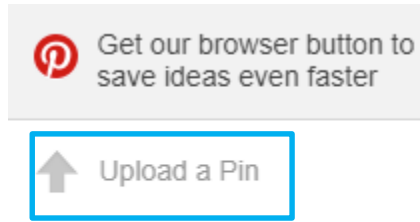
### Ways to add pins.

1. Resting your mouse on an image you found from searching will show the **Pin It** button, click it.
  - i. Pick a **Board** and then type a **Description** if you want.
  - ii. Click the **Pin it** button one more time.
  - iii. Then click the **See it Now** button if you want to go right to it.

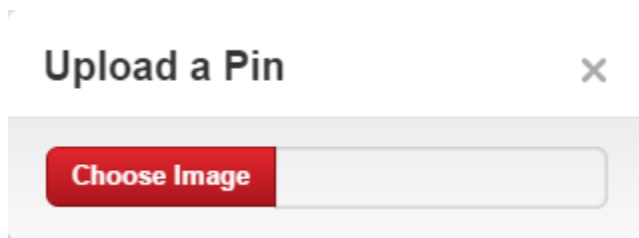
2. You can upload something from your computer or storage device.



- a. Click on the **Plus sign**.
- b. Click on **Upload a Pin**.



c. A box will appear so you can choose your image.



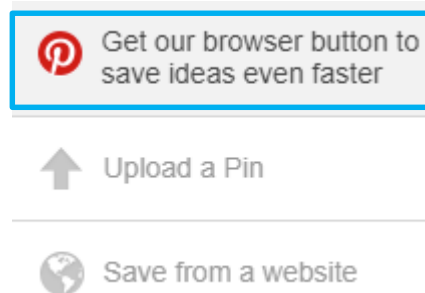
- d. Locate the picture on your computer, thumb drive, etc.
- e. Click **Open**.
- f. The picture will begin to upload.
- g. Next you will pick a board, describe it, add a source, then click **Pin it**.
- h. Then you can click the **See It Now** button that appears.

3. The other option is to add the **browser button** to your favorites bar.

- a. This will automatically add whatever webpage you're on to your Pinterest account all you have to do is choose which board and what picture to represent your pin.

#### How to get the Browser Button (aka Pin it):

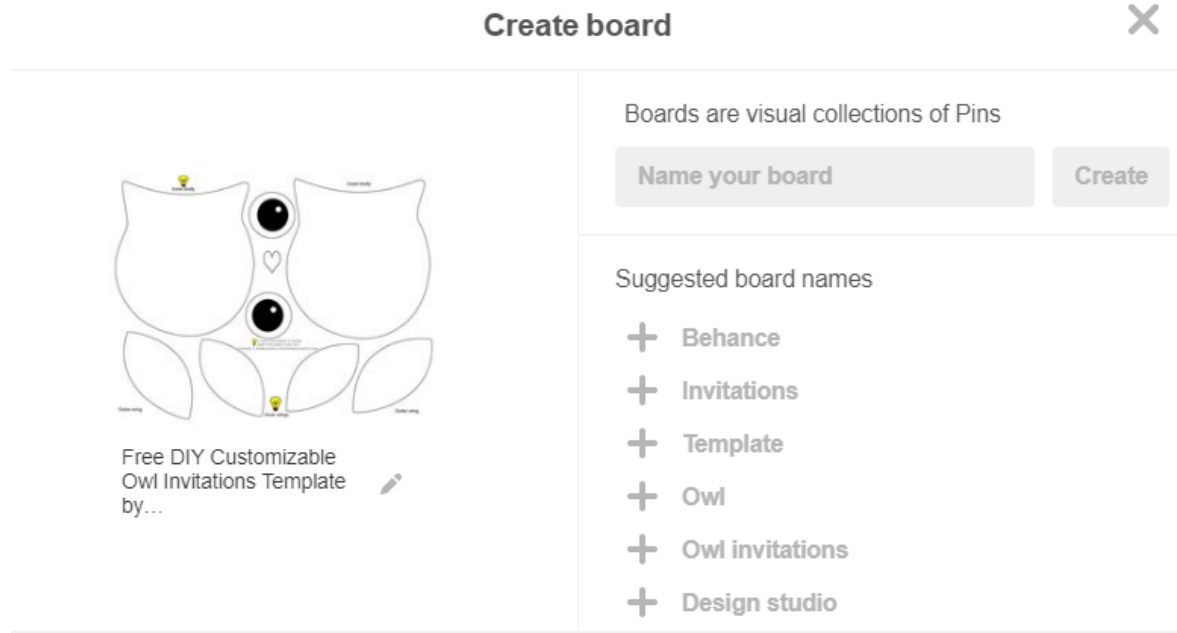
1. Click on the Plus sign in the lower right hand corner.
2. Click "**Get our browser button to save ideas faster**".



3. Click on **Get our browser button**.
4. Click on **the Got it button**.
5. If you are in chrome it will ask you to add an extension. Click **Yes**.


## To Repin:

- Each pin has a **“Save”** button in the upper right corner of the picture.
- Click the **Save** button and choose which board you would like to add the pin too.
- You can name the board yourself by typing in the name and clicking on the **Create** button or use on the suggested board names that is offered by clicking on the plus sign.



## Edit a Pin

Any time you hover your mouse over a Pin you created, you will see the option to send it to edit it using the pencil. If you click on the Pin to enlarge it, you will get a toolbar that runs along the top which will allow you to send it to someone, edit it, or more.

1. Use the **Save** button to pin an item if you haven't already. If you have already pinned it, you will see a box appear: 
2. The **Visit** button will take you to the original site the Pin was found on.
3. The **Edit** button will take you to change the **board**, the **description**, and also **delete** the Pin.
  - a. If you make changes make sure you click **save changes**.
  - b. If you click the **Delete Pin** button, confirm you want to permanently delete it by clicking on the **Delete Pin** button or **cancel** button if you changed your mind.
4. The **Send** button will allow you to send it to a fellow pinner or someone via email or s it on Facebook, Twitter, Messenger, or get a link to add to your webpage.

## Boards

To create a new board or organize your existing board, click on the profile button in the upper right hand corner to go to your profile page. It will take you the **Board** view. If the profile button does not take you to board view, then click on the word **boards** under your description.

### To create a new board:

1. Click **Create a board**.
2. A pop up box will appear asking you to name and describe the board.
3. Choose to keep the board a secret.
  - a. A secret board is only visible to you and people you invite to it. When you add a Pin to a secret board, it won't show up anywhere else on Pinterest.
  - b. Your secret boards are at the very bottom of your profile. Just scroll down to see them. ([Pinterest Basics/Secret Boards](#))
4. Finally click the **Create Board** button.

### To organize boards:

Click near the title of the board on your mouse will become a hand. Hold your left mouse button down and drag the board wherever you want it to be on your profile page.

### To edit the front page of a specific board:

1. Click on the **Edit** button at the bottom of the board.
2. Make any changes in the box just like if you were creating a new board.
  - a. You can add a category and collaborators.
3. Another thing you can change is the cover.
  - a. Click **Change** button.
  - b. Use the right and left arrow buttons to find the picture you like best from your existing pins.
  - c. Then click save changes.
4. You could also choose to delete a board but this cannot be undone.
5. If you are not deleting the board, remember to click the **Save Changes** button.

### To edit the particular pins on a specific board:

1. Click anywhere on the board to see all your boards.
  - a. If you click on the plus sign next to your picture on the right side, you can invite people to pin to a particular board.
  - b. You can four headed arrow you will get a choice to move, copy, or delete pins.
    - i. Click on Move Pins.
    - ii. Click on the checkmarks of the pins you want to move, copy, or delete.
    - iii. After selecting all of the pins you want to move, copy, or delete, click the appropriate button.
    - iv. **Move** will give you a drop down list of boards to pick from. The pins will then be taken away from the first board and put on the newly selected board.
    - v. **Copy** will give you a drop down list of boards to pick from. The pins will then be on both the first board and newly selected board.
    - vi. **Delete** will delete the pins permanently so you always have to confirm that is what you really want to do.
  - c. You can edit the board as in the previous section.
  - d. You can send the board to someone, shared it on Facebook, or make a widget (see next page) by click on this button.





## Profile Page

### Dawn Meehan

149  
Followers

129  
Following

I love to crochet, read,  
travel, teach, and bake.



Boards Pins Tried

If you click on the profile button in the upper right hand corner of the home page, it will bring you to your profile page. From your profile page, you can see your Pins broken into the boards you have created. You can see them in chronological order by clicking on Pins. You will see Pins you have tried. You can see the people who are following you and who you are following.

### Edit Profile/Account Settings

Click on the more button at the top right to edit **Settings** button you can do all of the following.

Under **Account Basics**, you can change country, gender, personalization, search history, deactivate your account.

Under **Profile** to change your name, picture, username, write a little something about yourself, location, and website.

Under the **Notifications** section, you can make decisions on what types of notifications you want. Click the edit button and then use the slide to turn it off or on.

Under **Home feed**, you can turn off the ability to see Pins that were “**picked for you**”.

Under the **Social Networks** section, you can connect Pinterest with up to seven different sites.

Under **Security**, you can **enable Two-factor Authentication** “This makes your account extra secure. Along with your password, you'll need to enter the secret code that we text your phone each time you log in.”

**Also click on the three dots to:**

**Help Center** takes you to the Pinterest help page.

**Switch to business** will allow you to create your Pinterest account from personal to a business.

**Terms & privacy** gives you access to Pinterest privacy policy.

**Logout** logs your account out.